

12 Grammar test

- 1** What did the people say? Change the reported speech sentences into direct speech.
- 1 Dr Jones said that he would finish at 5 p.m.
 - 2 Mrs Dean asked if she could change the appointment.
 - 3 I enquired when the clinic would start.
 - 4 The caller said her child was very sick.
 - 5 The nurse asked how I got there on my own.
 - 6 The receptionist asked what the patient's hospital number was.
 - 7 He said he had had the illness once before.
 - 8 The doctor asked if I had ever had the illness before.
 - 9 The patient said that the problem had been getting worse.
 - 10 The consultant said he would come immediately.
- 2** Change the direct speech sentences into reported speech. Pay particular attention to the verbs.
- 1 'I don't want to stay in the hospital overnight,' said Mr Harmen.
 - 2 'Why didn't you come sooner?' the nurse asked the patient.
 - 3 'I'll book you another appointment,' said the receptionist.
 - 4 'I haven't slept very well for several nights,' said Mr Connor.
 - 5 'When did you last have a drink?' the nurse asked me.
 - 6 'I want to get up for a while,' said the patient.
 - 7 'I didn't bring any bed clothes with me,' said Mrs James.
 - 8 'How has the wound healed?' the doctor asked.
- 3** Change the direct speech sentences into reported speech. Pay particular attention to the adverbs of time and the pronouns.
- 1 'My wife had her operation yesterday,' said Mr Aitkin.
 - 2 'I am leaving hospital this afternoon,' said the patient
 - 3 'Take the tablets until tomorrow evening,' said the nurse to Mrs Gonzalez.
 - 4 'When did you first feel the pain in your left arm, Mr Jones?' asked Dr Clarke.
 - 5 'You can book the appointment for tomorrow,' said the consultant to Miss Downs.
 - 6 'We can do the procedure now,' said Dr Brandt.
 - 7 'Can you do the test today?' the doctor asked the phlebotomist.
 - 8 'Why can't I have the operation this morning?' asked Mrs Patel.

12 Communication

Role Card 1

You are the chairperson of a hospital trust who is in favour of the first four items on the Agenda. You think item 1 on the agenda is a priority and think the best way to do 5 and 6 is to have open days.

Role Card 2

You are a doctor in a hospital and you are a bit wary of item 3, because you think consultants should be appointed according to merit. You are open to suggestions. You think item 2 on the agenda is a priority. You don't think an open day is a good idea for items 5 and 6.

Role Card 3

You are a nurse and think item 6 on the agenda is a priority. You think an open day is a good idea. You also think that lifts would help patients and staff.

Role Card 4

You are a doctor in a hospital. You think items 3 and 4 are priorities, but you think too much money is spent on unnecessary events. You don't think an open day is a good idea for items 5 and 6. You think there are better ways.

Agenda for meeting

- 1 Building lifts for disabled patients and staff
- 2 Printing hospital leaflets in Braille and other languages
- 3 Improving the male / female balance in the workforce – there are more men in high positions in consultant posts
- 4 Improving the male / female balance in the workforce – there are more men in high positions in administration
- 5 Promoting diversity in the hospital generally
- 6 Reaching all sectors of the community

